



Digital ACE

Strand 5

Low Skill Learners

Presenters:

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20/10/2020

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Go to Webinar Housekeeping

Attendee Participation

Issue: You can hear audio, but not see the presentation.

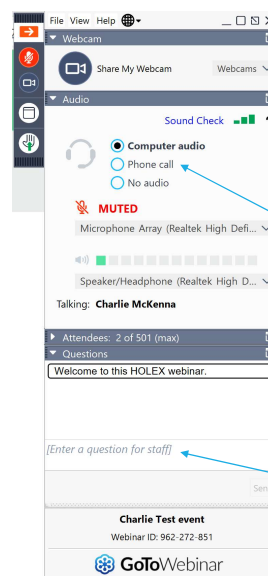
Possible resolution: if you have downloaded the Go to Webinar software, the application might be minimised.



If this is the case, you may see a 'daisy' symbol on your taskbar at the bottom of your screen. If you see the daisy and click on it, the presentation should open.

Issue: You can't see any menu options.

Possible resolution: you may see a small set of icons as below. If so, click on the orange arrow. This will expand the icons to reveal the Go to Webinar menu pane.



Issue: You can see the presentation, but not hear audio.

Possible resolution: although it is recommended to use 'Computer audio' as this is at no charge to you, you are able to switch to 'Phone call'. This will enable you to listen to audio via your telephone. Note that you may be charged for the call.

Issue: How to pose questions.

Resolution: You can enter a question for the webinar organisers via this question panel.

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Digital Ace Project

Digital ACE has been designed to support ACE providers on the next stage of their technological journey and help them develop their digital capability so that they can enhance their offer to students, while still maintaining their learner centred and high quality approach to adult learning.

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Purpose of the Webinar

- ☐ Give an overview of the guidance we have developed
- ☐ To help you to consider your approaches to delivering online to low skilled learners
- ☐ To share some examples of supporting low level learners
- ☐ To encourage us all to continue to learn

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Overview of Guidance Supporting low skilled learners

- ☐ Motivation, confidence and skills
- ☐ Initial assessment
- ☐ Engagement
- ☐ Teaching, learning and support
- ☐ Examples, links and checklists



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technology are often significant barriers to low skilled learners engaging in online courses and are the first priority for many providers.

What you need to consider

Like any change, it takes time and practice for some people to start to embrace online learning. You may therefore need to consider:

- reducing anxiety by embedding digital skills into other learning and offer lots of support with using the technology
- that learners may have more digital knowledge than they realise and use social media but not consider this as online
- that learners need different ground rules and study skills for remote learning.

See Annex 1: Checklist for ground rules for online learning



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Development of the strand

- ☐ Working Group
- ☐ Collating current practice
- ☐ Sharing ideas
- ☐ Case studies



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Poll

Self Assessment- what stage are you at in delivering online learning to low skilled learners?

- 1 - not delivered at all
- 2 - just starting/delivered a very small amount
- 3 - successfully delivered some courses
- 4 - delivered a wide range of relevant courses

(Tick just one)

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Scope and Limitations

- ❑ Low skill learners – Pre/Entry Level, low confidence, low digital skill
- ❑ Issues and practical solutions
- ❑ Webinar supported by the guidance document
- ❑ Developing area of expertise: no one has all the answers

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Engagement
and getting
started with low
skilled learners

Motivation and confidence grow through support

- Offer multiple types of support
- Reduce the fear/ pressure
- Use what they know
- Ground rules and study skills
- Use staff, volunteers and family members to support

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Initial engagement and Initial Assessment

- Online **assessment** with additional contact works well



Take an online test
New courses start in September 2020
If you live in Manchester and are a beginner, you will need to join an ESOL class. You can take our online assessment. We will look at your reading, writing, speaking and listening skills. The test will take 30 minutes - 1 hour depending on your level.

[Start the test here](#)



Initial engagement with online can take time

- Its a personal learning journey
- Consider the equipment learners have

1. Information about your ESOL course placement text- please read

If you'd like to join an ESOL class in September 2020, you need to do an assessment and provide some personal information so that we can find the right class for you. Manchester ESOL Advice Service can help you find an ESOL class at Manchester Adult Education, The Manchester College or at one of the community and training providers.



You can ask a friend or a family member to help you answer some of these questions.

1	Tell us about your skills. How confident are you in speaking, listening, reading, writing in English? Can you use the internet?
2	Reading and writing: you must complete this part without anyone's help. Your answers will tell us about your level and what you need to learn.
3	Your personal details and your status in the UK. We need to know how we can get in touch with you and which courses you can join.

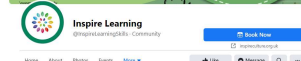
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Delivery approaches

Approaches to flexible and blended delivery

- Varying timing and pace
- Building interaction
- Use social media
- Develop digital skills**
 - Digital skills courses
 - Integrated digital skills
 - Informal and fun activity
- Upskill tutors**
 - Peer support and sharing
 - Training courses



Click on the name of your chosen activity/activities a few minutes before the start time access the video.

You will need a PC, laptop or tablet with speakers (a webcam and microphone are useful for computer, mobile phone or tablet via the Zoom app (zoom.us/join)). A guide to using

22/06/2020, 13:00-15:00
Family Maths Support for yrs 7,8 and 9
Password is 169514

22/06/2020, 16:00-17:00
Marvellous Mondays - informal discussion group
Password is 774407

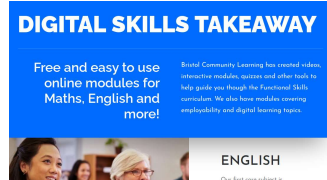
24/06/2020, 10:30-12:30
Family Maths support for GCSE

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Teaching learning and support

- 1-2 learning objectives per session
- Differentiate assessment
- 1:1 contact outside of class time
- Pre-recorded work on YouTube
- 1:1 and breakout rooms
- Link to resources on website
- Some good examples of Entry and Pre-Entry delivery/Targeted groups



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Case study

Making online learning work for Low Level and new ESOL students

Yasmeen Hussain,
Education Coordinator,
WEA

ESOL students using mobile phones to access Zoom and Canvas

Pre Entry or New to ESOL

- Zoom only courses better
- Introduce canvas later, step by step
- Students need a lot of support
- Support at home helps with digital apps

Entry 1 and Entry 2 ESOL students

- Send short help videos and documents in WhatsApp
- Zoom link via text
- Don't overwhelm students e.g. introduce the chat function then a quiz

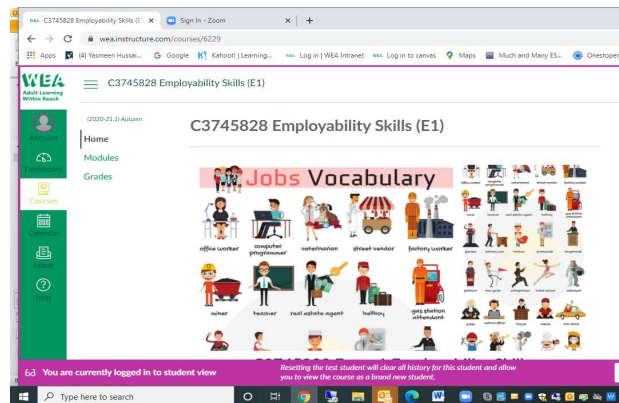
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Case study cont..

Barriers

- English not first language, digital skills gaps
- Takes a long time and a lot of 1-2-1 support
- Bi-lingual support extremely useful
- May be willing but not able to engage

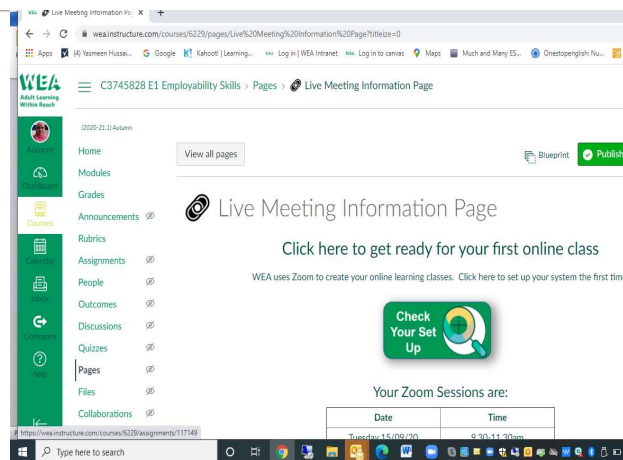


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What should we 'Celebrate?'

- Positive impact of engaging
- Student peer support
- Some able to interact quickly
- Students asking for additional canvas work
- Will be easier through f2f
- WE HAVE MADE A GREAT START!



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Poll: Can you use any of the ideas you've heard so far in your own delivery?

- ☐ Yes, definitely I'm ready
- ☐ Maybe
- ☐ I'd like some more help
- ☐ Not at the moment
- ☐ N/A – we are already delivering all of this

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Top Tips

1. Adapt your delivery approaches to suit your learners
2. Make people feel comfortable and safe with online learning
3. Offer pre-course sessions to go through essential skills of online learning
4. Adapt your teaching: length, amount of content, visuals, assessment methods
5. Create videos for both in class and additional work
6. Develop ground rules and basic study skills for on-line learning
7. Develop the skills of staff and volunteers and use them to support
8. Remove pressure on learners by differentiating
9. Build in opportunities to create a community
10. Everyone can do something!

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Useful Resources

Training for staff

Enhance Digital Teaching Platform, ETF <https://enhance.etfoundation.co.uk/EDS>

Centres for Excellence in SEND: <https://www.youtube.com/watch?v=AHD9riw7FNs&feature=youtu.be>,

Google Classroom https://edu.google.com/intl/en_uk/teacher-center/products/classroom/?modal_active=none

Take Your Teaching Online, Open Learn <https://www.open.edu/openlearn/education-development/education/take-your-teaching-online/content-section-overview?active-tab=description-tab>

Digital Champions

Digital Unite <https://www.digitalunite.com/>

Lloyds Bank Digital Champions <https://www.lloydsbankinggroup.com/Our-Group/responsible-business/our-community-programmes/championing-digital-skills/>

Free resources

Skills Toolkit <https://nationalcareers.service.gov.uk/find-a-course/the-skills-toolkit#introductory>

Idea: digital, enterprise and employability skills materials www.idea.org.uk

Online centres network <https://www.onlinecentresnetwork.org/resources>

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Useful Resources 2

<https://en.islcollective.com/video-lessons/> how to create resources

<https://en-gb.padlet.com/> Padlet to share materials and resources

<https://www.screencastify.com/> Screen Castify records the screen so that tutors can create pre-recorded materials

<https://www.justmote.me/> Mote transcribes voice comments, multilingual.

<https://www.kamiapp.com/> Kami to mark work

<https://www.peardeck.com/googleslides> Pear Deck a presentation tool for Google Slides

<https://info.flipgrid.com/> Flip Grid can help to facilitate video discussions between learners

<https://www.camscanner.com/> to scan work through your phone

<https://about.bramble.io/> Bramble is good to record S&L

https://gsuite.google.co.uk/intl/en_uk/products/jamboard/ Jam board interactive sharing tool

<https://www.bksb.co.uk/> BKSb Functional Skills and GCSE initial assessment

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Finally – It is worth doing !

It can take time and lots of support for low skill learners to engage in online learning, but ACL providers have found ways to make it successful and rewarding for the learners. It's very empowering for learners. The first engagement in online learning can open up a new world.

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Thanks and acknowledgements

Name	Role	Organisation
Amanda Olley	Interim Principal	Kingston Adult Education
Andrew Clarke	Quality and Learning Manager	Tameside MBC
Amanda Cooper	Learning Coordinator ICT Qualifications	Adult Education in Gloucestershire
Diane Cooper-Ramsden	Skills and Qualifications Manager	Barnsley Adult Skills and Community Learning
Garry Nicholson	Adult Learning and Skills Manager	Westgate Community College, Newcastle City Learning
Harris, Will	Acting ICT Curriculum Manager	York Learning
Heather Simms	English Tutor/ Quality Coordinator	Bucks Adult Learning
Isobel Thomas	Digital Social Inclusion Manager	Good Things Foundation
James Bruton	Team Leader Digital Learning	Community Learning West
Joseph Burns	Lead Tutor Functional Skills	Stockton Borough Council Learning and Skills Service
Leanne Chandler	Skills for Life Programme Manager	Idea Store Learning, London Borough of Tower Hamlets
Mark Townsend	Area Manager	Newham Adult Learning Service LBN
Nicky Reed	Adult Learning Manager	Inspire Culture, Nottinghamshire
Sara McCann	Curriculum and Quality Manager	Newham Adult Learning Service LBN
Val Gilchrist	Curriculum Manager for Employability, Neighbourhood Learning & Digital Skills	Redbridge Institute
Yasmeen Hussain	Education Co-Ordinator	WEA

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Questions?

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Feedback

The Webinar survey will now appear on your screens after we close the webinar.
Your completion would be greatly appreciated.

Please note on the scores that **1 = Poor and 5 = Excellent**

1	2	3	4	5
☹️	☹️		😊	😊



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Thank you for participating

For further information, please contact:

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20th October 2020

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